## **Carilion Clinic HIE Opt-Out Request Form**

## This form is to be completed by patients who do not wish to have Carilion Clinic share their health information with any Health Information Exchange (HIE).

We recognize your right to choose not to participate in the HIE, also referred to as opting-out. If you decide to opt-out, health care providers will not be able to access your health information through the HIE. You should understand that providers may still request and receive your medical information from other providers using other methods permitted by law, such as fax, mail or other electronic communication.

This opt-out form only needs to be completed once. A separate form is required for each individual patient.

You can change your mind at any time by submitting a Carilion Clinic HIE Reinstatement of Participation Form. The form can be accessed at carilionclinic.org or at any Carilion Clinic registration location.

If you have any questions or for more information please email us at <u>Privacy@carilionclinic.org</u> or call (540) 224-5759.

## Information for Patient Opting Out (all mandatory unless noted otherwise)

First Name	
Last Name	
Date of Birth	
Street Address	
City	
State	
Zip Code	
Home Phone Number	
Email address	
Carilion Clinic Primary Care Provider (optional)	
Reason for Opting Out (optional)	

If this form is submitted by someone other than the person named above, the person submitting the form hereby certifies that he/she is acting as a legal representative of the patient (Check one):

Specify the Relationship to the person named above

\_\_\_ Parent

\_\_\_ Legal Guardian

\_\_ Other

Contact Information for the individual completing this form if other than patient

Name \_\_\_\_\_\_

Phone Number \_\_\_\_\_

Signature

Date

Please allow us 72 hours to process your request.

You may hand deliver your forms to the closest Carilion hospital medical records department in your area or mail/fax to:

Carilion Roanoke Memorial Hospital Attn: Medical Records 1906 Belleview Ave Roanoke, VA 24014 Fax number: 540-981-7868

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