**Student Influenza Vaccination Religious Exception Request Form**

**Employees: Please use document located on the Carilion Intranet Influenza Hub**

Carilion Clinic is committed to equal employment opportunities and promotes workforce diversity and an inclusive workplace for all employees. If your spiritual/religious beliefs or practices conflict with the influenza vaccination requirement, please provide the following information.

Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date of Request: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Personal Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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School of Affiliation:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please explain why you are seeking an exception:**

Carilion Clinic, in some cases, will need to obtain additional information and/or documentation about your spiritual/religious practice(s) or belief(s). We may need to discuss the nature of your spiritual/religious belief(s) or practice (s) and accommodation with your religion’s spiritual leader (if applicable) or religious scholars to address your request for an exception. If requested, can you provide documentation to support your belief(s) and need for an accommodation?

Please circle: YES NO

If no, please explain why: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Are you attaching any supporting documentation with this request?

Please circle: YES NO

I verify that the above information is complete and accurate to the best of my knowledge, and I understand that my intentional misrepresentation contained in this request may result in separation from student opportunities.

I also understand that my request for an exception may not be granted.

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Print Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**SUMMARY OF NEXT STEPS**

1. Submit this request and any supporting documentation by scanning and emailing to [visitingstudentaffairs@carilionclinic.org](mailto:visitingstudentaffairs@carilionclinic.org)
2. If you are granted a spiritual/religious exception and develop symptoms of influenza during the influenza season, please do not report to clinicals until afebrile and without the use of any fever reducing medications within the past 24 hours. If symptoms develop while at clinicals, please wear a surgical mask until leaving the clinical setting.

**FOR STUDENT RECORDS USE ONLY**

Date Received: \_\_\_\_\_\_\_\_\_\_\_ Documentation Attached?\_\_\_\_\_\_\_\_\_\_\_\_

Exception Granted: YES\_\_\_\_\_\_ No\_\_\_\_\_\_\_\_ If no, explain why: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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